



Minoo Foroutan

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Minoo Foroutan is a paralegal in Gipson Hoffman & Pancione's [Business Transactions](#) practice area with more than thirty years of experience in the legal field, either as a legal secretary or paralegal. Minoo has experience in many areas of law, such as contracts, employment, estate planning, real estate, securities, and litigation.

As a transactions paralegal, Minoo is responsible for the preparation of various business agreements, and she works closely with clients and attorneys in connection with diverse business transactions.

Minoo assists three attorneys in the firm with all their paralegal and legal assistant needs. She is fluent in Farsi and speaks both Hebrew and Spanish; she has traveled to many countries on four continents.

Education

- > Certificate in Paralegal Studies, University of California, Los Angeles, Extension
- > Associate in Arts, Fashion Merchandising, Los Angeles Valley College, Burbank

Related Practice Areas

- > Business Transactions
- > Litigation